

GENERAL INSTRUCTIONS TO THE CANDIDATES

1. The vacancies for the post of Principal, Vice-Principal, PGTs, TGTs, Librarian, Primary Teacher and Primary Teacher (Music) indicated above are tentative and may be increased or decreased.
2. The written test for the post of PGTs (All Subjects) and TGTs(All subjects) will be conducted separately in single shift as such candidates are requested to apply only for one subject in the respective post. However, candidates can apply for multiple posts if he/she is eligible for multiple posts.
3. Candidates are allowed to take away the Test Booklet with them after the examination.
4. There is no provision of re-evaluation / re-checking of Answer Sheets in respect of examination conducted by KVS.
5. KVS will upload the images of OMR sheet and answer key on webportal after the examination for a limited downloadable period.
6. Candidate shall be given a provision for submitting challenges against the answer key, if any within stipulated time period through online window. There shall not be any other mode of submitting application for challenges other than the online window mode. No application shall be entertained once the stipulated time period window is closed. Candidates shall have to pay Rs. 200/- per question towards submitting challenges. This fee shall be non-refundable.
7. The list of candidates shortlisted for interview, venue and date of interview along with the cut-off marks will be notified in KVS website.
8. Results of the written test will be uploaded for information of the candidates in KVS website after conclusion of the interviews. No separate correspondence shall be entertained in this regard.
10. The final result (written + Interview) of candidates along with the cut-off marks of selected candidates for all the posts/subjects will also be displayed in the KVS website. No separate correspondence shall be entertained in this regard.
11. If there are two or more candidates in the same category having equal marks in the final result (written examination+ interview), the candidate older in age will get preference.
12. KVS will not enter into any correspondence with the candidates about their candidature before and after the examination.
13. Canvassing in any form will disqualify a candidate.
14. **KVS may take up the verification of eligibility of the candidate at any point of time prior to or after the completion of the selection process.** Even if Admit Card is issued to a candidate due to lack of information in the application form or otherwise and if it is found at any stage (including the date of joining & thereafter) that the candidate is not eligible, then his/her candidature shall be summarily rejected.
15. KVS may, at its discretion, hold re-examination as and when necessary in case need arises for the same. In such an eventuality, candidate will have to appear for such re-examination at his/her own cost.
16. No TA/DA will be paid for appearing in the written test.

17. Selected candidates (Except for the post of Principal and Vice-Principal) are liable to be posted in any zone as per order of preference of zone exercised by the candidates at the time of submission of his/her online application.
18. Selected candidates will initially be on probation for a period of two years, which can be extended at the discretion of the Competent Authority.
19. Qualifications acquired by the candidates should be strictly in accordance with the qualifications prescribed for the post by the KVS. **Any candidate seeking claim of equivalence of the qualifications with the notified one should have to furnish documentary evidence in support of his/her claim at the time of interview/selection,** otherwise such cases will be rejected. Similarly, where grades have been given, the position of the mark-sheets showing equivalent percentage of marks should be produced at the time of interview/selection.
20. In case of any discrepancy or variation in the translated version of this advertisement is found in Hindi or any other language, the text provided in the English version will be treated as final.
21. Test booklets, answer sheets (OMR), application form will be preserved as per KVS Rules and then weeded out.
22. The candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to the examination. Their admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility condition(s).
23. Mere issue of Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the KVS.
24. Only Central Teacher Eligibility Test (Paper II) pass candidates, having professional qualification of B.Ed are eligible to apply for the posts of TGT (English, Hindi, Sanskrit, Maths, Science and Social Studies). The candidates with professional qualification of only **Special B.Ed or D.Ed. or Special D.Ed.** are not eligible to apply for these posts.
25. For the post of Primary Teacher, Central Teacher Eligibility Test (Paper I) pass candidates with professional qualification of **Diploma in Education (D.Ed.)/Special D.Ed/ D.El.Ed / B.El.Ed./ B.Ed** are eligible to apply.
26. 5% relaxation in CTET marks has been given to the candidates belonging to SC, ST, OBC and Persons with Disability category. Candidates belonging to SC, ST, OBC and Persons with Disability categories who have passed CTET(Paper-I / Paper-II) with 82 marks or more are eligible to apply for the posts of TGT (English, Hindi, Sanskrit, Maths, Science and Social Studies) and Primary Teacher as per their eligibility for the post. General category candidates with 90 marks or more in CTET (Paper-I / Paper-II) are eligible to apply. **Candidates whose CTET result was declared on 26.07.2011 are not eligible for the post of TGT and PRT as the validity of CTET certificate is 07 years from the date of declaration of result.**
27. No age relaxation will be given to the candidates working in Autonomous Body/Statutory Body /Public Sector Undertaking.
28. The service of the candidates who are working on regular/continuous basis in Central/State Govt./Autonomous Body of Central/State Govt./Public Sector Undertaking will be counted for experience purpose wherever required. Adhoc/Contractual service and different pay scales other than those mentioned in the advertisement will not be counted for experience purpose.

29. The candidates working in Government organizations are required to submit NOC/VIGILANCE/SERVICE certificate at the time of interview, if shortlisted.
30. Only those OBC candidates will be considered against OBC category whose caste has been listed in the Central Govt. list of OBC and they should not be from creamy layer.
31. **Please note that no change of category will be permitted at any stage after registration of the online application and the result will be processed considering the category which has been indicated in the online application.**
32. Mobile phone, Pagers, Bluetooth or any other communication devices or electronic devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.
33. The selected candidates are liable to be posted anywhere in India. However, choices for posting in 06 zones have been provided in the Online Application Form Candidates (**except Principal and Vice-Principal**) have to mandatorily opt for all the 06 choices in order of their preference. But, this does not confer any right to the candidates for their posting according to their preference and it will be the sole discretion of the KVS to decide the place of posting of the selected candidates based on the availability of vacancies and Choice-cum-merit.

The Zones are as under:-

Sl.No.	Name of Zone	Name of State/UT covered
1.	Central Zone	(1) Chhatisgarh (2) Madhya Pradesh (3) Uttar Pradesh
2.	North Zone	(1) Chandigarh (2) Delhi (3) Haryana (4) Himachal Pradesh (5) Jammu & Kashmir (6) Punjab (7) Uttrakhand
3.	East Zone	(1) Bihar (2) Jharkhand (3) Odisha (4) West Bengal (5) Sikkim
4.	West Zone	(1) Dadra and Nagar Haveli (2) Daman and Diu (3) Goa (4) Gujarat (5) Maharashtra (6) Rajasthan
5.	South Zone	(1) Andaman and Nicobar (2) Andhra Pradesh (3) Karnataka (4) Kerala (5) Lakshadweep (6) Puducherry (7) Tamil Nadu (8) Telangana
6.	North Eastern Zone	(1) Arunachal Pradesh (2) Assam (3) Manipur (4) Meghalaya (5) Mizoram (6) Nagaland (7) Tripura

34. Any dispute with regard to this recruitment shall be subject to the court having its jurisdiction in Delhi only.